

Private Security Services Section  
P.O. Box 10110  
Richmond, VA 23240-9998

<http://www.dcjs.virginia.gov/pss/index.cfm>



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# COMMONWEALTH OF VIRGINIA

## Department of Criminal Justice Services

January 20, 2006

Commonwealth Protection Institute  
Matthew LeFande  
4585 N. 25<sup>th</sup> Road  
Arlington, VA 22207

The Department of Criminal Justice Services (DCJS) has completed processing of your request for addition of a Subject Matter Specialist to training school 88-1429.

In accordance with 6 VAC 20-171-290.A., **Gary M. Jeter** has been **approved** as a subject matter specialist in **Arrest Warrant and Summons Procedures, Basic Law, Civil Law, Criminal Law, Constitutional Law, Court Testimony, Due Process, Legal Procedures, Liability Issues, Rules of Evidence, and Use of Force for 06E Special Conservator of the Peace Entry Level; Civil Liability and Use of Force for 07E Firearms Entry Level.**

During the approved portions of training, a certified instructor is not required to be present.

Should you have any questions, please contact me directly at the Training Unit at 804-786-1399.

Sincerely,

A handwritten signature in cursive script that reads "Kim B. Buckner".

Kim B. Buckner  
Training Manager  
Private Security Services Section